



MINUTES OF MEETING

REF: PNF28 Oct2019

SUBJECT: Pyrford Neighbourhood Forum – HCA Progress Meeting

DATE: 7.30pm Monday 28th October 2019

VENUE: Committee Room, Pyrford Village Hall

PRESENT: **For PNF:** Geoff Geaves (GG), Tim Matthews (TM) Pauline DeMarco (PdM), Andy Grimshaw (AG), Ian Whittle (IW), Joy Sachak,

APOLOGIES: Ian Mills (IM), Cliff Bolton (CB), Graham Chrystie (GC), Gary Elson (GE), Tom Simpson – WBC (TS)

ACTION	Ref	MINUTE
	1.0	Welcome GG welcomed everyone and thanked them for updates for the catalogue received since the last meeting.
	2.0	Objective of Meeting To review progress on Task 2 of the HCA Project.
TM	3.0	Progress Review GG circulated copies of the updated heritage catalogue for review:
	3.1	Heritage Video – TM provided an update on progress made to date. Filming was all but complete and most of the editing was done. It was agreed that Forum preview before the AGM would be a good idea.
	3.2	Local Historians – These have been revised and reviewed with the assistance of information from CB, PdM, TM and GG.
GG/IW		GG reported plans to meet Ian Wakeford and Cameron Brown of Ripley and Send History Society. A meeting with Ian Wakeford is arranged for 5 November but arrangements have still to be made with Cameron Brown. Ian Whittle offered to assist as he knew Cameron Brown.
	3.3	Architectural – GG reported receipt of the first draft Landscape and Townscale Character Assessment with a map illustrating the principle areas



GG/PdM		assessed. GG to get a copy to PdM to assist the identification of architectural photographs required.
AG	3.3	Designated/Non-Designated Assets – AG is to update with scheduled monuments but otherwise the catalogue is complete.
GC	3.4	Registered Parks and Gardens – GC to form a catalogue but GG pointed out that the LDA Character Assessment covered most of what would be required.
	3.5	Map Regression – CB returned a catalogue of the maps held in the PNF Archive and GG updated the catalogue accordingly.
PdM	3.6	<p>Photographic Record – GG reported that he had pulled together all the photographs currently available (approx. 1300) and reported that CB had further photos but direction was required from PdM on particular shots required to characterise the important architectural styles.</p> <p>It was concluded that in large part the catalogue was completed for the present. It would develop further as the project proceeded but was probably 80% complete.</p> <p>The meeting closed at about 21:15. GG will plan a further project meeting once the AGM has been held.</p>