

# Pyrford Neighbourhood Forum



## 515MINUTES OF MEETING

**REF: PNF1Apr2019**

**SUBJECT:** Pyrford Neighbourhood Forum Committee Meeting

**DATE:** 7.30pm Monday 1<sup>st</sup> Apr 2019

**VENUE:** Green Room, Pyrford Village Hall

**PRESENT:** Geoff Geaves (GG), Martin Doyle (MD), Andy Grimshaw (AG), Pat Barnes (PB), Cliff Bolton (CB), Graham Christie (GC), Ruth Heywood (RH), Pauline de Marco (PdM), Tim Matthews (TM), Ian Mills (IM), Ian Whittle (IW), Yvonne Geaves , Yvette Bolton, Gary Elson (guest)

**APOLOGIES:** Joy Sachak

ACTION	Ref	MINUTE
	<b>1.0</b>	<b>Welcome</b> GG welcomed everyone to the meeting. The meeting would concentrate on 3 items. 1. Funding for the Heritage Conservation Assessment project. 2. Planning of Events. 3. Update on CIL.
	<b>2.0</b>	<b>Minutes for Approval</b> Minutes of meeting – 4 February 2019 were approved as fair and accurate.
<b>GG/CB</b>	<b>3.0</b>	<b>Treasurers Report</b>
	<b>3.1</b>	IM summarised the account balances as: Main Account      - £1,349.64 Campaign Fund    - £6,147.94 200 Club            - £732.20  Around £515 had been spent on a new display stand funded by the SCC Members Allocation fund through Cllr Liz Bowes. A further £328 from the same award is reserved for printing and encapsulating new pictures of the community for publicity purposes.
	<b>3.2</b>	<b>Funding - Conservation/Heritage Study</b> GG presented updated figures on the LDA costs including VAT. These were divided into 3 phases, further divided into 7 tasks as follows:-



GG		<p>Phase 1 –Tasks 1 and 2 – Cost £3,648 – Cumulative Cost £3,648</p> <p>Phase 2 – Tasks 3 and 4 – Cost £4,200 – Cumulative Cost £7,848</p> <p>Phase 3 – Tasks 5 to 7 – Cost £5,376 – Cumulative Cost £13,224</p> <p>LDA had indicated that payments could be made phase by phase but should be paid within 30 days of invoice.</p> <p>There were already sufficient funds to cover phase 1. The £6,148 in the Campaign fund together with around £500 that could reasonably be taken from the main account and £200 ex the 200 Club, were only £1,000 short of cumulative requirement to Phase 2. As there were 2 major fund raisers planned by the time phase 2 started, it was agreed unanimously that we should proceed with phase 1, tasks 1 and 2 and commission LDA to support us in this endeavour.</p>
<p>CB/ALL</p> <p>CB</p> <p>CB/GG</p> <p>TM</p>	<p>4.0</p> <p>4.1</p>	<p><b>Work Stream Plans – 2019</b></p> <p><b>Events</b></p> <p>1.1. Pyrford BIG Night Out (27<sup>th</sup> April) – Target to sell 80 tickets. The menu would be chilli con carne (with a vegetarian option), jacket potatoes, and salad. Committee members were asked to provide desserts and to help set up on the night. Costs for the night included £300 for the band and around £200 for the CoGS. 5 auction prizes have been promised - a flight with Ian Whittle, a vintage car ride with Cliff, a Louis Valeron watch, a cooking masterclass with Joy, and a case of 6 good wines. Tim agreed on behalf of Penny that she would run the raffle. GG asked members to put together a table each if possible.</p> <p>1.2. <b>Wine Tasting</b> – This was confirmed for 22<sup>nd</sup> June and a price of £25 per head was agreed. There would be canapés. James Hanington would provide some music on keyboard. It was agreed that we should hire the kitchen as well.</p> <p>1.3. <b>Flower Show</b> - The Forum would have a stall at the Flower Show on 13<sup>th</sup> July at which we would run a raffle on the day and present details of the Heritage Conservation Assessment project at the stand</p> <p>1.4. <b>Midweek Talks</b> – Tim Matthews confirmed that he is organising the programme. The talks will be lower key events with just tea/coffee and biscuits with tickets priced at around £5-10 (still to be decided). It was hoped to have the first with Ian Whittle on Wednesday 11<sup>th</sup> September and subsequent talks on Wednesdays. However, there are few Wednesday nights available in the Village Hall until 20:30. Saturdays were a possibility, but it was not clear if this would be a popular night.</p>



GG	4.2	<p><b>2. Site Allocations DPD – GC (Team: GG+All)</b></p> <p>It was expected that comments to Regulation 19 would be available in the next 2 weeks. The submission to the inspector is expected in July with the inspector running an Examination in Public during October/November.</p>
	4.3	<p><b>3. CIL - Potential Community Development Projects – GG/MD/IM</b></p> <p>GG gave a brief outline of the recent WJC meeting. The responsibility for running and executing projects has been removed from Forums or other local committees. However, there was serious concern that it was proposed that local councillors would be entirely responsible. For Pyrford Liz Bowes has agreed to chair a quarterly meeting to review plans and ideas for how NCIL money might be spent in the community and act as the conduit for submitting proposals to the WJC. GG to track progress</p>
	4.4	<p><b>4. Planning Applications – (PdM)</b></p> <p>14 applications received in March mainly for tree work and side extensions with nothing controversial. The failure to conform to plans in Tanglewood Close had not been resolved. The development in Marshall Parade is not as per plan as a dividing wall had been included in what should be a single retail unit. AG reported that the RA was concerned about the use of Twisted Stone Car Park as a machine park and would follow up to ensure appropriate permissions were granted by WBC.</p>
	4.5	<p><b>5. Traffic Analysis – IM (Team: GG, MD, GC)</b></p> <p>There was nothing further to report. GG continued is continuing to make contact with a local expert who might be able to help us.</p>
ALL	4.6	<p><b>6. Conservation Area/Heritage Review – GG (Team IW, PdM, JS, GC)</b></p> <p>GG presented a draft schedule for the various tasks. Sub tasks in Task 2 were assigned to members of the committee with request that they each consider the issues of data collection for more detailed discussion at a later date with our consultants. It was also suggested that the committee also look at the process carried out by Deal, Reading, and Sevenoaks.</p>
	4.7	<p><b>7. Pyrford Portraits – TM</b></p> <p>The heritage portrait was in its 4<sup>th</sup> rewrite. Trying to finalise arrangements for inclusion of external views at Pyrford Court. The regular monthly Portraits continue to also be prepared.</p>
GG	4.8	<p><b>8. Footbridge – Footpath 81</b></p> <p>No firm decision has been taken on request by Marian Melcher to provide manpower for repairing footbridge over footpath 81. It is still not clear exactly where or on who's land this is.</p>



	<b>5.0</b>	<b>Any Other Business</b>
	<b>5.1</b>	<p><b>200 Club Draw</b></p> <p>The 200 Club draw for March was made and the winners were:</p> <ol style="list-style-type: none"> <li>1. Gavin Smith</li> <li>2. Diane Wiltshire</li> <li>3. Brian Dodds</li> <li>4. Elane Ellender.</li> </ol>
	<b>5.2</b>	<p>The next Committee Meeting is scheduled for 29 April</p> <p>Future committee meetings will be at Pyrford Village Hall, Green Room between 7:30pm and 9:00pm and the next AGM is booked in PVH main hall as indicated below:</p> <p>29 April – Committee Meeting          03 June – Committee Meeting          01 July – Committee Meeting          16 September – Committee Meeting          04 November – Committee Meeting          25 November – 2019 AGM          02 December – Committee Meeting</p> <p>The meeting closed at approximately 22:15.</p>