



MINUTES OF MEETING

REF: PNF01July2019

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 7.30pm Monday 1st July 2019

VENUE: Green Room, Pyrford Village Hall

PRESENT: Geoff Geaves (GG), Joy Sachak (JS), Ian Mills (IM), Ruth Heywood (RH), Cliff Bolton (CB), Tim Matthews (TM), Andy Grimshaw (AG), Gary Elson (GE), Graham Chrystie (GC)

APOLOGIES: Martin Doyle (MD), Pauline de Marco (PdM), Ian Whittle (IW)

ACTION	Ref	MINUTE
	1.0	Welcome GG welcomed everyone to the meeting. Councillor Gary Elson was welcomed and co-opted onto the committee.
ALL	2.0	Minutes for Approval The minutes of the committee meeting on 3 rd June were agreed as a correct record. Members were asked to review the minutes of the HCA Kick Off meeting on 10 th May and send GG suggestions for change before they are finalised.
	3.0	Treasurers Report
	3.1	JS summarised the account balances as: Main Account - £2,918.64 Campaign Fund - £7,931.82 200 Club - £835.30 £180.00 from the main account would be transferred to the Campaign Fund and £87.37 returned to the Residents' Association (RA) as money underspent against budget for the 12 months to 31 April 2019. The RA has proposed that their grant be paid annually in future and that refunds under £150.00 be waived. GG thanked them for the offer and said PNF would continue to account for how the money was spent each year. The RA were thanked for the changes.



JS		An invoice of £25 for the Flower Show stall needed paying.
GG		We had been invited by Surrey County Council to submit a request for funding. There was a possibility that work towards a heritage study could be eligible for this funding and GG proposed to submit a request along those lines.
	4.0	Work Stream Plans
	4.1	Events English Wine Tasting (Post Mortem) The Wine Tasting had been cancelled due to a lack of support. It was agreed that the decision to cancel was correct and fortunately expenditure was limited to £20 for an alcohol licence. Feedback on possible reasons for lack of support included: 1. Wrong time of year (autumn might be better) 2. Too close to Big Night Out 3. Too expensive at £25 4. Selection of English wine (expensive) was too restrictive. There was a general discussion about food offered at such an event but without any clear conclusion. It was agreed that Emily be thanked appropriately for her efforts in arranging the wine tasting. It was hoped that another could be arranged at some future date.
GG	4.2	Flower Show Geoff, Joy, Graham, Ruth, and Ian would help put up and man the Forum stall at the Flower Show. We needed display boards for new aerial pictures of Pyrford and information on the conservation/heritage study and setting the scene for Reg19. The number of prizes should be limited.
CB/GG	4.3	Conservation Area/Heritage Study (HCA) It was proposed that we review progress on the initial tasks allocated prior to the project launch with LDA. GG reported that LDA had requested map information and that WBC had agreed to set up a sub-licence in our name for the duration of the HCA project. Initial maps had been obtained through WBC and forwarded to LDA.
GG	4.4	Regulation 19 Site Allocation Proposals GG reported that responses to Regulation 19 consultation were now available on the WBC web site. As a consequence GG wrote to WBC pointing out that representations that Randall's Field had no heritage value and should be brought back into WBC proposals pointing out that some might think that this represented the only heritage assessment of proposals in Pyrford were misleading as PNF had repeatedly done this in response to the Green Belt Review, Regulation 18 proposals, the Martyrs Lane proposals



		<p>and requested that the additional evidence be submitted to Secretary of State (SoS) when the time came. The reply pointed out that that this was not possible because the Reg 19 consultation was closed but that it could be presented as part of the evidence submitted at the Examination in Public.</p> <p>GC reported that council officers had submitted an improved Issues and Matters paper to the Local Development Working Group and was now much improved. Council officers indicated that the final proposals for the SoS would include only "minor" changes from the Reg 19 proposals and would be ready for the Council Meeting scheduled for 25 July.</p> <p>Final proposals for the SoS The Council Sub-committee dealing with Reg 19 had 1700 pages of consultation input to go through. Officers have approved what will be published on Reg 19. We hope that the draft proposals which do not include our 2 fields are upheld. It is recognised that West Byfleet feel that they the current proposals treat their area very badly.</p> <p>It is in our interest for no further delays to occur to the process as that would open up the possibility of the reduced Woking requirement of 292 houses per year to be increased again as rejection of the SADPD would likely lead to whole new strategy under new requirement rules. particularly as adjacent councils currently think they are "picking up the slack" in housing requirement.</p> <p>GG, IM, GC, and AG would start to develop our case for the inspector's meeting.</p>
	4.5	<p>Planning Applications</p> <p>A report from PdM was reviewed. There had been 6 planning applications, none of which were of concern to the Forum. Marshall Parade development was progressing. An extension using red brick was being validated. Work at 2 Lincoln Drive seemed out of character.</p>
	4.6	<p>Traffic Analysis</p> <p>GG and IM had met with Dean Hudson. He had endorsed the work done by IM. He had also sent a response that he had made (circa 2007) to a submission by Burhill (Reg 32) that had assessed the accessibility of Randalls field to local facilities. His assessment with more accurate distances reduced the number of accessibility criteria met from 7 out of 11 to 2 out of 11. We should develop this in case needed for the Inspector's meeting.</p>
	4.7	<p>CIL</p> <p>Liz Bowes has confirmed that there is no pressure to spend CIL money in the short term.</p>
	4.8	<p>Pyrford Portraits</p> <p>The next portrait will be finalised soon and included in the July newsletter.</p>



	4.9	Footpath 81 We have not yet had a response from the SCC footpath officer confirming the ownership of the land that the path goes through.
GG CB/GG	5.0	Any Other Business
	5.1	Plastic There is a significant amount of plastic in the pathway behind the Rowley Bristow. We should contact Mr Conisbee to see whether this can be removed.
	5.2	Early Pyrford Farming Carole Gale has written a book on early farming in Pyrford. We can buy 25 copies for £101.50 or 150 copies for £351.00. Carole has agreed that we could buy these and sell on at a profit. Demand will be tested at the PFS
	5.3	200 Club Draw The 200 Club draw for May was made and the winners were confirmed as: <div><div>1. David Sherlock</div><div>2. Rita Jarvis</div><div>3. Suzanne Galbraith</div><div>4. John Clark</div></div>
	5.4	Meeting Close The meeting closed at approximately 21:45 pm Subsequent to the meeting dates were changed and and two extra meetings arranged. The next Committee Meeting will be on 4 th September. The full schedule of meetings are as follows: 20 August HCA Meeting – PVH GR – 1930-2100 30 August PNF Strategy – PVH GR – 1930-2100 04 September Com Mtng – PVH GR – 1930-2100 11 October Com Mtng – PVH GR – 1930-2100 04 November Com Mtng – PVH GR – 1930-2100 25 November AGM – PVH – 1930-2100 02 December Com Mtng – PVH GR – 1930-2100