Pyrford Neighbourhood Forum

MINUTES OF MEETING **REF:**
PNF04FEB2019Error! Reference source not found.

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 7.30pm Monday 4th February2019

VENUE: Green Room, Pyrford Village Hall

PRESENT: Geoff Geaves (GG), Martin Doyle (MD), Joy Sachak (JS) Treasurer, Andy Grimshaw (AG), Ian Mills (IM), Ian Whittle (IW), Cliff Bolton (CB), Pauline de Marco (PdM),

Tim Matthews (TM), Ian Whittle (IW). Ruth Heywood (new potential member)

APOLOGIES: Graham Chrystie

ACTION	Ref	MINUTE
	1.0	**Welcome** GG welcomed everyone to the meeting and especially Ruth Heywood, invited to attend by Pauline de Marco after expressing an interest in helping us.
	2.0	**Minutes for Approval** Minutes of meeting – 14 January 2019 were approved as fair and accurate subject to minor textual changes to 3.1 line 13 and 4.3 line 1. Forum AGM – 7 Dec 2018. The Draft copy was accepted for publication on the website but members were asked to check through again. The meeting agreed that the 2018 AGM was better and GG thanked IW for his help in modifying the format.
	3.0 **3.1**	**Treasurers Report** JS summarised the account balances as: Main Account - £1,942.16 Campaign Fund - £2,357.94 200 Club - £ 625.20
CB **GG**	**3.2**	**Fund Raising** 1. Pyford BIG Night Out –on 27 April at CoGS. Hall would be hired from 16:00 (2 hours early at an additional cost of £15.) Want 6 auction prizes. Currently we have: flight with IW (agreed to pay IW fuel and landing fees); CB Classic car ride; JS curry master class; GC case of wine. Also plan to run a raffle - Yvonne Geaves in charge - need raffle prizes. YG has a list list of last year's attendees. GG to contact The London House for a prize. 2. Wine Tasting – Provisionally set for early June. Seek several dates from CoGS. Possibly to be run by local wine specialist. All English wines.

CB/GG/ MD/GC		£25 per per head includes wine and canapés. Need minimum 60 people but up to 80 if we can. Hope to have vineyard visit as raffle prize. Expect wine producers to be present and aiming to sell some wine. Will need to apply for liquor licence if not covered by CoGS. Proposal from Emily Lambert expected for next meeting.
GG		3. Mid week talks – aim for 1 each in June and September. To be held in CoGS. First talk by IW on genesis of the jet engine. Other ideas were: local historian - TM to contact Ian Wakefield; Surrey Wildlife Trust
CB		4. Lottery – Suggest running quarterly but do a one-off trial first and wait until other fund raisers finalised first.
GG		
CB		Have an offer from Daryl Jordan to help us with publicity materials and CB agreed to contact him for further details.. CB proposed permanent PNF banners on the Cricket Club and Arbor fences. GG to contact Roger Reed, PCC Chairman, plus also will talk to Katy Robertson for the Arbor.
GG		
	4.0	**Work Stream Plans – 2018** The following updates were received:
	4.1	**Site Allocations DPD – GC (Team: GG+All)**
GC		Reg 19 Site Allocation – brief rundown of expected timetable (unchanged from January meeting). Fields not absolutely safe yet.
	4.2	**Planning Applications – (PdM)**
		Planning Applications – PdM summarised applications during December and January. Concerns about 7 Tanglewood Close. These mainly related to nonconformity to plans submitted. GG said this is not an area that the forum should get involved with. However, MD made the point that the PNF ought to register its disapproval in principle of houseowners / developers flouting the planning process by not building to approved plans. Also problem at Marchwood in Hacketts Lane.
	4.3	**Traffic Analysis – IM (Team: GG, MD, GC)**
IM		IM to continue to seek clarification from SCC Traffic and develop report summarising local concerns re traffic levels coping with prospective development.
	4.4	**CIL - Potential Community Development Projects – GG/MD/IM**
GG		GG reported on meeting with Liz Bowes, SCC Councillor representing Pyrford. Liz has promised to show us papers on CIL process proposals to be presented to JCC on 13 March as soon as they become available. Mid-2019 JCC Chairmanship switches from WBC to SCC.
	4.5	**Conservation Area/Heritage Review – GG (Team IW, PdM, JS, GC)**

GG **TM/CB**	 **4.6** **4.7** **4.8**	Current activity concentrating on fund raising. Need further talks with LDA to firm up work required. Further meeting with Ernest Amoako to explain basis of LDA proposal and agree next steps. **Potential Community Development Projects.** Nothing to report. **Pyrford Portraits – TM** Ian Whittle Portrait now on website and seen widely. Currently working on piece with Stephen Rush, local photographer. Next portrait is on a spinning instructor. The Heritage video is a work in progress (presenter Carole Mitchell). Details supporting Heritage Review targeted for February newsletter. **Forum Governance and Policies (IM/GG)** Awaiting completion of similar work on Pyrford Village Hall. PNF would look to follow their precedent
	5.0	**Any Other Business** The meeting closed at about 21:15. The next Committee Meeting is scheduled for 4 March Future committee meetings will be at Pyrford Village Hall, Green Room between 7:30pm and 9:00pm and the next AGM is booked in PVH main hall as indicated below: 04 March – Committee Meeting 01 April – Committee Meeting 29 April – Committee Meeting 03 June – Committee Meeting 01 July – Committee Meeting 16 September – Committee Meeting 04 November – Committee Meeting 25 November – 2019 AGM 02 December – Committee Meeting