



## MINUTES OF MEETING

REF: PNF17 SEPT2018

**SUBJECT:** Pyrford Neighbourhood Forum Committee Meeting

**DATE:** 7.30pm Monday 2 July 2018

**VENUE:** Green Room, Pyrford Village Hall

**PRESENT:** Geoff Geaves (GG) Chairman, Cliff Bolton (CB), Ian Whittle (IW), Tim Matthews (TM), Joy Sachak (JS) Treasurer, Pauline de Marco (PdM)

**APOLOGIES:** Andy Grimshaw (AG), Graham Chrystie, Ian Mills (IM) Martin Doyle (MD), Pat Barnes (PB)

ACTION	Ref	MINUTE
	<b>1.0</b>	<b>Welcome</b> GG welcomed everyone to the meeting and circulated a note of thanks from Carole Gale following the last meeting in July.
	<b>2.0</b>	<b>Minutes for Approval</b> Minutes of meeting – 2 July 2018 were approved as fair and accurate
<b>JS</b>	<b>3.0</b> <b>3.1</b>	<b>Treasurers Report</b> JS summarised the account balances as: Main Account - £3321.26 Campaign Fund - £3294.04 200 Club - £ 804.50  It was proposed and agreed that £500 from the 200 Club should be transferred to the Main Account.  GG tabled a draft schedule of significant campaign costs we might expect over the next 9-12 months. The approximations were noted and it was agreed to carry it forward as a working document.
<b>CB</b>	<b>3.2</b>	<b>Fund Raising Events - CB</b> CB presented ideas for fundraising activity and after discussion it was agreed that 'A Big Night Out' would be organised for late January and early February 2019. The format would be similar to the original with a raffle and auction.
<b>CB/GG</b>	<b>3.3</b>	<b>Campaigning Costs - CB</b> It was noted that balances reported would accommodate the cost of LDA work and leave a further £1500 for posters, banners and leaflets etc for the up-coming consultation expected to finalise WBC proposals for development site allocations. CB and GG will collect estimates to compile a detailed budget for the campaign
	<b>4.0</b>	<b>Workstream Plans – 2018</b> The following updates were received:
	<b>4.1</b>	<b>Constitution – GG (Team: IM, GC, AG, MD)</b> Final amendments were reviewed. The agreed not to include a clause about the Forum managing community assets and not include ex-councillors in the in definition of members unless they were residents of Pyrford. It was agreed GG



<p><b>GG</b></p> <p><b>PdM</b></p> <p><b>GG</b></p> <p><b>CB</b></p> <p><b>TM</b></p> <p><b>GG</b></p>	<p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p> <p>4.7</p> <p>4.8</p> <p>4.9</p> <p>4.10</p>	<p>should forward the latest version to the RA prior to posting on the website for consideration at the next AGM.</p> <p><b>Site Allocations DPD – GC (Team: GG+All)</b> GG reported no new information but observed that the next Full Council Meeting was not till 18 October and that papers are normally published on the web site 7 days earlier. If a consultation is to be held before the year end this possibly the last chance to announce the final consultation.</p> <p><b>Planning Applications – (PdM)</b> PdM reported that the appeal against removing cladding on Lees Farm Cottages had been rejected. A lot of objections have been submitted to the Council concerning plans for dog kennel facility oat Lady Place Farm and that further changes to the Marshall Parade project had been submitted. It was agreed that an objection to this latest application should be prepared and submitted.</p> <p><b>Traffic Analysis – IM (Team: GG, MD, GC)</b> GG reported that data requested from SCC traffic models has now been provided and awaits analysis by IM when he returns from holiday</p> <p><b>Heritage Review – GG (Team IW, PdM, JS, GC)</b> GG reported that a response has been received from LDA and meets the requirement well. However, estimates of on-going consultancy support have not been included. LDA have been asked to supply this and a response is awaited.</p> <p><b>Heritage Display and Materials – CB (Team GG, CB)</b> The use of the display to promote membership of the Forum and it's 200 Club was proposed by CB and agreed by the meeting. Appropriate material will be drafted by CB.</p> <p><b>CIL - Potential Community Development Projects – GG</b> GG and IM met with WBC and agreed the process for accruing and exploiting the 25% portion of CIL that is earmarked for community projects in the community where the CIL was accrued.</p> <p><b>Pyrford Portraits – TM</b> Portraits continue to be prepared.</p> <p><b>Forum Governance and Policies</b> A draft set of policies need to be prepared.</p> <p><b>Web Site Development – GG</b> Considerable changes have already been made but there are issues with including videos in the way we would like. These will be solved shortly and the revamped site launched with a Newsletter.</p>
<p><b>GG</b></p> <p><b>GG/IM</b></p>	<p>6.0</p>	<p><b>Any Other Business</b> A request was made to not have the next meeting on a Friday as scheduled. GG to look for options.</p> <p>IW requested a discussion to improve aspects of this year's AGM.</p>
	<p>7.0</p>	<p><b>Upcoming Dates</b> The next meeting will be on <b>Monday</b> 1<sup>st</sup> October at 7:30pm in the Green Room of the Village Hall.</p>



		Future committee meetings have been revised as follows and will start at 7.30pm in the Green Room of the Pyrford Village War Memorial Hall unless stated otherwise: Friday 19 <sup>th</sup> Oct 2018 – EGM - PVH; Monday 5 <sup>th</sup> Nov; Friday 7 <sup>th</sup> Dec – AGM – CoGS
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