



**MINUTES OF MEETING**

**REF: PNF01OCT2018**

**SUBJECT:** Pyrford Neighbourhood Forum Committee Meeting

**DATE:** 7.30pm Monday 1<sup>st</sup> October 2018

**VENUE:** Green Room, Pyrford Village Hall

**PRESENT:** Geoff Geaves (GG) Chairman, Cliff Bolton (CB), Pauline de Marco (PdM), Joy Sachak (JS) Treasurer, Graham Chrystie (GC), Tim Matthews (TM), Martin Doyle (MD).

**APOLOGIES:** Andy Grimshaw (AG), Ian Mills (IM), Ian Whittle (IW), Pat Barnes (PB)

ACTION	Ref	MINUTE
<b>GG/JS</b>	<b>1.0</b>	<p><b>Welcome</b> GG welcomed everyone to the meeting and asked for the AGM to be included in the agenda. It was suggested that several agenda items can now be retired – see below. PB has unfortunately fallen and is currently in hospital. It was agreed that GG will get an address and JS will organise flowers.</p>
	<b>2.0</b>	<p><b>Minutes for Approval</b> Minutes of meeting – 17 September 2018 were approved subject to the date being revised and the correction of several typos.</p>
<p><b>CB</b> <b>MD/GC</b> <b>TM</b> <b>GG</b>  <b>CB</b></p>	<p><b>3.0</b> <b>3.1</b>          <b>3.2</b></p>	<p><b>Treasurers Report</b> JS summarised the account balances as: Main Account - £3,279.50 Campaign Fund - £3,294.04 200 Club - £ 826.80</p> <p>£500 is in process of being transferred from the 200 Club to the Main Account. £2,000 will be transferred from Main Account to Campaign Fund, once the LDA invoice has been paid.</p> <p>The schedule of significant campaign costs was reviewed and changes reported based on better information. Further changes can be expected.</p> <p><b>Fund Raising Events - CB</b> CB reported that late January dates were not available. His suggestion that an alternative booking close to Valentines day was agreed.</p> <p>MD suggested a Wine Tasting and it was agreed that TM would look for a booking in early December and that GG would contact a local sommelier for assistance with the event.</p>



<b>CB/GG</b>		<p>It was also agreed that raffles would be held at the AGM, The Big Night Out and the Wine Tasting.</p> <p><b>Campaigning Costs - CB</b> Budget in preparation.</p>
<b>GG</b>	<b>4.0</b>	<p><b>Work Stream Plans – 2018</b> The following updates were received:</p> <p><b>4.1 Constitution – GG (Team: IM, GC, AG, MD)</b> GG reported that a draft of changes proposed had been forwarded to the RA. GC explained the importance of including a clause limiting Forum involvement in managing community assets and it was agreed that GG should draft a specific clause for addition to the draft constitution.</p> <p><b>4.2 Site Allocations DPD – GC (Team: GG+All)</b> It was reported that papers concerning proposals for the Regulation 19 consultation were likely to be delayed. It was agreed that 19 October was too early for a public meeting on the expected consultation. GG agreed to research later options.</p> <p><b>4.3 Planning Applications – (PdM)</b> PdM reported that an objection had been submitted to the latest planning application (a change) for Marshall Parade and that a watch was being maintained on proposed developments in Lovelace Drive and Tanglewood Close.</p> <p>GC confirmed that because the Appeal concerning Lees Farm Cottages was classed as a 'domestic' appeal no further representations can be made.</p> <p>The dog boarding kennel proposal for Lady Place Farm was discussed and it was thought the case would be called to the Planning Committee scheduled for 13 November. MD will plan to attend</p> <p><b>4.4 Traffic Analysis – IM (Team: GG, MD, GC)</b> Awaiting IM return from holiday.</p> <p><b>4.5 Heritage Review – GG (Team IW, PdM, JS, GC)</b> GG reported that estimated costs for on-going consultancy support had now been received and it was agreed that these should be discussed further with LDA.</p> <p><b>4.6 Heritage Display and Materials – CB (Team GG, CB)</b> Now that the notice board is commissioned and in use it was agreed that there was no need to monitor this work stream further.</p> <p><b>4.7 CIL - Potential Community Development Projects – GG</b> GG reported that in very recent weeks a furore had arisen concerning the process for accessing the community portion (25%) of CIL. As a</p>



<p><b>TM</b></p>	<p><b>4.8</b></p>	<p>consequence GG lodged a written question of the Woking Joint Committee requesting that the committee endorse the agreement reached with WBC officers last July. The Committee was not prepared to do that and has set in motion activities to define these processes anew. News of progress is awaited.</p> <p><b>Pyrford Portraits – TM</b> These have been announced in the last Newsletter and so it was agreed that there is no longer a need to monitor this work stream further. TM will keep the Committee up to date with developments.</p> <p><b>Forum Governance and Policies</b> <b>4.9</b> No progress on this since the last meeting.</p> <p><b>Web Site Development – GG</b> <b>4.10</b> Changes were finalised and announced in the September Newsletter and so it was agreed that there was no need to monitor this further.</p> <p><b>2018 AGM</b> <b>4.11</b> GG circulated a draft agenda for the AGM arising from a meeting with IW, TM and CB that sought some important changes to the format of the event. Discussion agreed that after the main AGM business was concluded a series of topics should be discussed with those remaining to gauge opinion rather than break out into different subject areas.</p>
<p><b>GG</b></p>	<p><b>6.0</b></p>	<p><b>Any Other Business</b> The next meeting will be on <b>Monday</b> 5<sup>th</sup> November at 7:30pm in the Green Room of the Village Hall.</p> <p>Future committee meetings will be booked in 2019. The remaining events in 2018 have been revised:</p> <p>EGM – Public Meeting re WBC Development proposals – TBA. Friday 7<sup>th</sup> December – AGM – CoGS</p>