



MINUTES OF MEETING

REF: PNF05MARCH2018

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 7.30pm Monday 5 March 2018

VENUE: Green Room, Pyrford Village Hall

PRESENT: Geoff Geaves (GG) Ian Mills (IM) Joy Sachak (JS) Carole Gale (CG) Andy Grimshaw (AG) Pauline de Marco (PdM) Martin Doyle (MD) Pat Barnes (PB)

APOLOGIES: Ian Whittle (IW), Graham Chrystie (GC) Tim Matthews (TM) Cliff Bolton (CB)

ACTION	Ref	MINUTE
	1.0	Welcome GG welcomed everyone to the meeting.
	2.0	Minutes for Approval The minutes for the meeting held on the 5 th February were voted as accurate, complete and ready to publish on the web site.
JS	3.0	Finance
	3.1	Treasurer's Report JS summarised the account balances as: General Operating Account - £2349.58 Campaign Fund - £3366.74 200 Club - £ 721.90
	3.2	200 Club Report 2017 AG reported that the 200 Club comprised: Members - 33 (29 paid) Cash Received to Dec 2017 - £594.00 Cash Earned in 2017 - £548.00 Prizes awarded in 2017 - £263.00 Surplus Earned - £284.00 AG went on to report that after 12 months the process was labour intensive but as expected. Online access to the account would make the process easier to manage and monthly standing orders were to be encouraged so that the process can be streamlined. It was agreed that online access should be arranged.
	3.3	WAVS Grant Application GG reported that an application for £683.00 covering the cost of new internal display boards and new photographic display materials had been submitted through Cllr Rashid Mohammed.



<p>CB</p>	<p>3.4</p>	<p>Fund Raising Events - CB CB, being absent his update report was held over to the next meeting.</p>
<p>GG</p> <p>IM</p> <p>GG</p> <p>GG/CB</p> <p>TM</p>	<p>5.0</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>5.8</p>	<p>Workstream Plans – 2018 The following updates were reported at the meeting:</p> <p>Constitution – GG (Team: IM, GC, AG, MD) The latest update of the constitution was reviewed, and it was agreed that it should be forwarded to Chris Newell and Peter Ankers for further comment.</p> <p>Site Allocations DPD – GC (Team: GG+All) There was nothing new to report whilst WBC continue to await HMG changes to housing density and green belt release rule changes expected in March.</p> <p>Planning Applications – (PdM) PdM reported 13 Pyrford based planning permission applications reviewed in February. There were no causes for concern amongst any of these.</p> <p>Traffic Analysis – IM (Team: GG, MD, GC) IM reported that the letter was being drafted. GG reported that modelling done by Mouchel for Octagon in the context of the Broadoaks development might be made available if requested from Octagon.</p> <p>Heritage Review – GG (Team IW, PdM, JS) GG/IM reported that little progress could be reported. SCC have confirmed an award but the money has not yet been received. In the meantime, a proposal for the Forum to lead a community project to undertake a Heritage Assessment of the Forum area had been drafted, circulated and submitted to Ernest Amoako. A response was awaited.</p> <p>Heritage Display and Materials – CB (Team GG, CG, IW, TM, JS) SCC funding for the display has been received into the main account and an order now needs to be placed. GG to work with CB to order the display.</p> <p>Pyrford Portraits Two portraits have been completed and two more subjects were identified and booked. TM to report further at the next meeting.</p> <p>Pyrford 123 List - Potential Community Development Projects – GG GG re-tabled an expanded list of 24 community projects and thanked</p>



<p>ALL/GG</p> <p>AG MD AG CG</p> <p>GG</p>	<p>5.9</p>	<p>those who had contributed. The list of items needs to be developed with a a short description of each item on the list. The following actions were agreed: AG to detail items 5, & 6 MD to detail item 7 AG to detail items 8, 9, 10, 18, 22, 23, 24 CG to detail items 19, 20, 21</p> <p>Forum Governance and Policies A list of policies were proposed and it was agreed that work on this would be held pending further progress on other items above.</p>
	<p>6.0</p>	<p>Any Other Business 200 Club Draw – held over to the next meeting.</p> <p>CG reported that John Carolin was taking over as Chair of Pyrford Green Belt Action Group and the committee welcomed his new appointment.</p> <p>The next meeting will be on 13th April 2018 at 7:30pm in the Village Hall.</p> <p>Further Committee Meetings for 2018 are booked and will start at 7.30pm in the Green Room of the Pyrford Village War Memorial Hall as follows:</p> <p>Friday 13 April 2018 Friday 11 May 2018 Monday 4 June 2018 Monday 2 July 2018 Monday 27th August Friday 14th September Monday 1st October Monday 5th November Friday 30th November - AGM</p> <p>There being no further business the meeting closed at 9:15pm</p>