

Pyrford Neighbourhood Forum



MINUTES OF MEETING

REF: PNF12Oct2016

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 8.00pm Wednesday 12 October 2016

VENUE: Committee Meeting Room, Pyrford Village Hall

PRESENT: Geoff Geaves (GG), Yvonne Geaves (YG), Graham Chrystie (GC), Martin Doyle (MD), Cliff Bolton (CB), Ian Whittle (IW), Andy Grimshaw (AG), Pat Barnes (PB), Yvette Bolton (YB)

APOLOGIES: Ian Makowski, Joy Sachak , Brian Dodd, Ian Mills, Pauline de Marco, Carole Gale

ACTION BY MINUTE

1.0 Welcome

1.1 GG opened the meeting. Nine in attendance. This special meeting had been organised to sort out the Agenda and actions for the AGM on 28 October 2016.

GG advised that SCC have approved payment of £1000 to the PNF.

1.2 Response to Key Council Events in October

All As many of the committee + to gather outside the council offices at 6pm on 20 October for photo opportunity (Cliff) and then proceed to the public gallery.

2.0 Agenda & Objectives for AGM

2.1 Speakers – Martin will chair the meeting and GG will cover the business.

Martin to cover summary of progress in one paragraph.

Not dealing with individual planning applications, only with site allocations.

Will continue to be interested in preplanning issues and RA will pick up individual planning applications.

GC and IM are involved with traffic concerns, and GC involved with infrastructure (waste water and flooding) concerns.

The constitution should be for concerns within Pyrford boundaries.

AG will cover update on RA.

AG will cover 200 Club.

2.2 Minutes – apologies will be reported. A copy of the minutes to be put on each chair in the hall. Will check web site for minutes.

Pyrford Neighbourhood Forum



- GG Finance report – a copy required for each chair. Geoff to check whether Joy needs to sign the Audited copy of finance report.
- YB Yvette will arrange future committee meetings to take place on a Monday evening and not a Wednesday in the Village Hall.
Constitutional change and reduce the Quorum figure – copy required for each chair.
Need to get involved in Heritage and conservation, working in the community at infrastructure level. Will check about CIL involvement.
Great crested Newts – GC advised there is a budget available.
- GG Geoff will check with Carole about footpaths.
School have been asked for their travel plan.
- GG Geoff will have a look at healthcare.
- GG Need to add 3.5 to Agenda for fundraising .
- GG 2.3 Equipment required – lap top & projector (GG), flip chart, notice board and displays (maps and pictures) plus White boards and aerial photographs + extension leads. MD will bring old lap type in case for back up. Help required for setting up from 6.30pm, teas and coffee at 7.30 and prompt start at 8pm. Geoff to request use of PA system for Church Hall.
- GG 2.4 Copying required – Minutes, Finance Report, Constitutional change, Agenda. 100 copies of each are required.
- CB 2.5 Publicity arrangements – Cliff will contact Rachel Saker and local radio. Will take photos on the night.
- 2.6 Door/membership – Yvonne, Andy, Pauline and Anne McClean
- GC 2.7 Displays - GC will provide site allocations for the table plus ward boundaries. Maps and pictures.
- All 2.8 Raffle – GG will ask Brian Dodd to organise and will need tickets. All Committee to bring along a suitable prize.
- 2.9 Launch of 200 Club – AG will cover administration.
- GG 2.10 Tea, coffee, biscuits – Will ask Brian Dodd. Need help with serving tea and coffee (Carole).
- 3.0 Response to Key Council Events**
- 3.1 Agenda for Council Meeting on 20.10.2016 - 13/10/2016
- 3.2 Access to key papers for 20/10/2016 - 14/10/2016
- 3.3 Attendance at Council Meeting - if possible please attend
- 3.4 Photo opportunity - 20/10/2016



3.5 Implications for AGM

3.6 Key AGM messages

10.0 AOB & Date of Next Meeting

Meetings for the remainder of the year are as follows, including the AGM in October:

Friday 28th October – AGM – Main Hall – Church of the Good Sheppard

Monday 14th November 8pm – Village Hall (changed from Wed. 16th)

December – no meeting

Meeting closed at 10.20pm