

Pyrford Neighbourhood Forum



MINUTES OF MEETING

REF: PNF20July2016

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 8.00pm Wednesday 20 July 2016

VENUE: Committee Meeting Room, Pyrford Village Hall

PRESENT: Geoff Geaves (GG), Ian Mills (IM), Martin Doyle (MD), Ian Whittle (IW), Andy Grimshaw (AG), Carole Gale (CG), Cliff Bolton (CB), Pat Barnes (PB), Yvette Bolton (YB), Brian Dodd

APOLOGIES: Joy Sachak, Ashley Bowes, Pauline de Marco, Graham Chrystie, Ian Makowski

ACTION	BY	MINUTE
	1.0	Welcome
	1.1	Geoff welcomed everyone to the meeting.
	2.0	Minutes of Last Meeting
	2.1	The minutes of the last meeting on 14 June 2016 were accepted as an accurate record.
	3.0	Matters Arising
	3.1	Kay Hughes is a Committee member but has not attended and has asked to be replaced. Geoff put forward Yvette to be on the committee. There is a further vacancy and consideration was taken as to who could be invited on to the committee – IW agreed to approach Brian Wilson as his knowledge and expertise would be very useful to the committee. Ann McClean has already been approached but says she is too involved with the RA.
IW		
	PB	<u>3.2</u> Pat Barnes will approach Paul Wood to see if he is interested and advise GG accordingly.
		<u>3.3</u> Meeting Room – It was agreed by all to change the venue for the monthly PNF committee meeting to the Old Schoolroom if its available. It will be more expensive but this was accepted. The Village Hall will be required to refund monies for bookings.
GG		
		<u>3.4</u> Quorum – Discussed and agreed that at the AGM this is to be reduced to 50% so 7 out of 15 would be the new quorum for a Committee Meeting.



4.0 Treasurers Report –JS & IM

IM 4.1 Current balance in main account is £1863.70 including £261.69 which is being transferred to the Campaign Fund but still showing in the main account. There is an outstanding loan of £500.00. It was agreed that a first instalment, or total, of this should be repaid.
Finance Committee—to determine the amount at next finance committee meeting.

GG/IM 4.2 Groundwork will provide a maximum of £9,000 over 3 years. We have used £6,703.35 leaving a balance of £2,296.65 for the next two years. Application takes 6 months and will apply in October as Plan should be approved in April 2017. GG and IM will be estimating costs between now and April 2017.

GG GG will investigate local community funding from WBC.
Once the Plan is approved next April the Forum will continue but the constitution will need to change.

AG/GG 4.3 200 Club – AG agreed to start up but the Club will need to be run by the Treasurers section. Will be used for the core running costs for the Forum.

5.0 Neighbourhood Plan

GG 5.1 Overall Progress – Independent Examiner, Chris Collison (of Planning & Management Ltd), has been appointed by WBC and the draft report should be ready in August for fact checking.
GG reported that a delegation of the editors visited WBC on 24 June to review representations received during Regulation 16 consultation organised by WBC in April/May. 97% of representation comments were positive and copies were taken away of WBC comments and 12 other notable representations. WBC also forwarded full details of their analysis of all representations. IM has been reading the latter and it's notable that some residents believed the consultation concerned the Site Allocation proposals rather than the Neighbourhood Plan.

GG GG will send a copy of the representation from WBC to Nigel for advice.

BD GG advised BD to look at the comments on Infrastructure, number 63 to be found in the WBC e-mail, and to talk to GC and Derek in order to determine how best to proceed.

GG GG suggested that the editorial team meet on Tuesday 2 August to decide whether any representations justify changes to the plan before the examiner reviews the plan.



6.0 Site Allocations DPD

6.1 GG looked at the WBC web-site and discovered there were no details of the Burhill representation and that PNF reports from LDA and Pinsent Mason was shown. This has now been sorted out by IT and all the information is [now](#) on line.

6.2 GG met with Roger Reed of the Cricket Club about a land swap with Burhill. He stated that Burhill haven't been in touch again.

6.3 The Local Development Framework Working Group met on 1st July and reviewed proposals from the WBC officers on Site Allocation next steps. More information was requested before councillors were happy to proceed. The consultation is still planned for early October.

7.0 Pyrford Green Belt Action Group

7.1 Carole reported getting 689 signatures, outside the polling station for the Brexit Vote. 100 more signatures, including Jonathan Lord MP, at the Flower Show of which 17 agreed to have boards in their gardens. Carole pointed out that on the WBC web site if there are over 400 signatures there is an opportunity of a meeting with WBC. GG suggested speaking to Sarah Goodman. Story about the Action Group has appeared on front page of Woking Advertiser.

8.0 Events and Publicity

8.1 Cycle Surrey 2016 – Celebrating Pyrford – No TV this year on the field, will be low key. After discussion it was decided that it would not be worth attending with Gazebo etc. due to low local turnout.

Pyrford Flower Show numbers lower this year - ~~date~~ clashes with Woking celebration.

CB CJB to list equipment required and submit to GG. [e.g.](#) Gazebo, Easel, table, white stands for budget.

GG asked for a new set of photographs as those currently in use are now quite old and out of date.

9.0 RA/Forum Relationship

9.1 The RA have now agreed, in principle, to fund Forums after the plan is made. It will be on application but the amount has still to be agreed. RA subscriptions were increased at their AGM in June partly in order to ensure Forum funding would be regularly available.

10.0 AOB & Date of Next Meeting

Meetings for the remainder of the year are as follows, including the

Pyrford Neighbourhood Forum



AGM in October:

August – No meeting

Wednesday 21st September – Village Hall

Wednesday 12th October Committee Mtg – Village Hall

Friday 21st October – AGM – Main Hall – Village Hall

Wednesday 16th November – Village Hall

December – no meeting

Meeting closed at 10.07pm