



**MINUTES OF MEETING**

REF:PNF14JUNE2016

**SUBJECT:** Pyrford Neighbourhood Forum Committee Meeting

**DATE:** 8:00pm Wednesday 14<sup>th</sup> June 2016

**VENUE:** Committee Meeting Room, Pyrford Village Hall

**PRESENT:** Geoff Geaves, Carol Gale, Andy Grimshaw, Brian Dodd, Pat Barnes, Joy Sachek, Pauline de Marco

**APOLOGIES:** Yvette Bolton, Cliff Bolton, Graham Christie, Ian Mills and Ian Whittle.

ACTION	Ref:	MINUTE
	1.0	<p><b>WELCOME</b></p> <p>Geoff welcomed everyone to the meeting and it was noted that there was not a quorum for this meeting. It was reported that Cllr Ashley Bowes has written to excuse himself from future Forum meetings due the potential for a conflict of interest between what he does for the Forum and his position as the new WBC Planning Portfolio holder.</p>
	2.0	<p><b>MINUTES OF LAST MEETING</b></p> <p>The minutes of the last meeting were accepted as an accurate record.</p>
JS	3.0	<p><b>TREASURERS REPORT</b></p> <p>JS reported that the last bank statement was dated 26th May 2016. The balance was £2567.66. Payment of £966.65 to Groundworks has not yet been drawn. £32 is still owed to the Village Memorial Hall. The balance of the Residents Association grant (£261.69) will be paid into the campaign fund along with £88 collected as payment for personal copies of the current Neighbourhood Plan.</p>
IM/GG	3.1	<p>GG reported discussions with Locality and Groundwork to clarify the grant application process. It is noted that Locality is the source of funding and Forum applications are directed at them. Groundwork are hired by Locality to dispense and manage grants awarded. Our next grant application must be carefully timed because Locality will not approve grants to cover more than a 6 month period and unused grant must be returned. Returned grant can be reapplied for in the next period up to a total of £9000 over a 3 year period.</p>
IM/GC/GG	3.2	<p>GG reported discussions with Locality and Groundwork to clarify the grant application process. It is noted that Locality is the source of funding and Forum applications are directed at them. Groundwork are hired by Locality to dispense and manage grants awarded. Our next grant application must be carefully timed because Locality will not approve grants to cover more than a 6 month period and unused grant must be returned. Returned grant can be reapplied for in the next period up to a total of £9000 over a 3 year period.</p>
	3.3	<p>GG noted that the Forum will need to raise money for the campaign fund. BD suggested having a '500 Club' (£100 prize/ £5 per month donation), with proceeds being shared with the PGBAB. This idea to be progressed.</p>



GG	<b>4.0</b>	<b>PROGRESS REG 16 PNP CONSULTATION</b>
	<b>4.1</b>	The final Regulation 16 WBC consultation is now over and resulted in 127 responses. Arrangements have been made to visit WBC on 24 June to review responses received and determine the proportion of those objecting.
	<b>4.2</b>	The process moving forward is currently uncertain and GG will discuss procedural details with Ernest Amoako after Friday's meeting.
	<b>5.0</b>	<b>SITE ALLOCATIONS DPD</b>
	<b>5.1</b>	In GC's absence no report was received but it was reiterated that a revised set of Site Allocations was expected in a new DPD in September.
CG	<b>6.0</b>	<b>PYRFORD GREEN BELT ACTION GROUP</b>
	<b>6.1</b>	CG reported that so far she has received 100 emails from residents supporting the campaign. A bank account has been set up and cheque book issued. The group have launched a paper petition and a separate online petition. The paper petition will be available for signing outside the Village Hall on EU voting day and also at the Flower Show.
GG	<b>7.0</b>	<b>7.0 EVENTS AND PUBLICITY</b>
	<b>7.1</b>	GG will issue a schedule of times for members to be on duty on 23 <sup>rd</sup> June for EU vote from 7am to 10pm. Both PNF and PGBAG to attend
	<b>7.2</b>	AG will provide a bucket for donations.
	<b>8.0</b>	<b>RA/FORUM RELATIONSHIP.</b>
	<b>8.1</b>	AG reported that the RA has 11 vacancies. The AGM is to be held on 30 <sup>th</sup> June at the Church of the Good Shepherd. It has been suggested that the RA membership fee be increased from £3 to £5 per annum. The RA has donated £3000 to charities.
	<b>9.0</b>	<b>DATE OF NEXT MEETING.</b>
		20 <sup>th</sup> July at 8pm.  Future meetings are arranged as follows: August – No meeting Wednesday 21 <sup>st</sup> September Wednesday 12 <sup>th</sup> October Committee Mtg Friday 21 <sup>st</sup> October – AGM – Main Hall Wednesday 16 <sup>th</sup> November December – no meeting