

## Pyrford Neighbourhood Forum



### MINUTES OF MEETING

REF: PNF20APR2016

**SUBJECT:** Pyrford Neighbourhood Forum Committee Meeting

**DATE:** 8.00pm Wednesday 20 April 2016

**VENUE:** Committee Meeting Room, Pyrford Village Hall

**PRESENT:** Geoff Geaves (GG), Ian Mills (IM), Graham Chrystie (GC), Martin Doyle (MD), Ian Whittle (IW), Carole Gale (CG), Cliff Bolton (CB), Pat Barnes (PB), Pauline de Marco (PDM), Yvette Bolton (YB), Andy Grimshaw (AG),

**APOLOGIES:** Joy Sachak, Ashley Bowes.

**ACTION BY MINUTE**

#### **1.0 Welcome**

1.1 Geoff welcomed everybody to the meeting. A Representative from Burhill Estates wanted to join the meeting but was informed that this was not appropriate for this meeting. It was then agreed that future committee meetings would be closed unless they were specifically described as open meetings. GG reiterated that the published minutes are all on the PNF web site for all to view.

#### **2.0 Minutes of Last Meeting**

2.1 The Minutes of the meeting on 16 March 2016 were accepted as an accurate record of the meeting.

#### **3.0 Matters Arising**

3.1 8.2 Pyrford Flower Show – GG confirmed that Pyrford and West Byfleet Forums, The Action Group and RA will be sited adjacent to each other.

#### **4.0 Treasurers Report –JS & IM**

4.1 IM reported a Statement balance of £2162 based on cheques issued to date. A summary of the Accounts to Date was circulated and discussed. The majority of £7467 expenditure since the AGM was for consultancy fees. Several expenses that were anticipated at the AGM



IM had been deleted. IM was advised by AG to provide invoices to the RA to support payment of the balance from the £1,500 grant for year 1.

Groundwork – IM will arrange for Accounts to be submitted for expenditure last year. £951 unused in account. IM will contact Groundwork for a link to their connection. The Finance Committee will approve Accounts.

MD Martin agreed to be Acting Chairman whilst Geoff is on holiday for a few weeks.

## **5.0 Pyrford Green Belt Action Group - CG**

5.1 A separate group has been formed, currently with 7 local residents including the Chairman of the Forum (GG) and the CDR (AG) of the RA committee. GG had sent round an email to all members and had good feedback and positive support. Web site has been set up [pyrfordactiongroup.wordpress.com](http://pyrfordactiongroup.wordpress.com). A leaflet is planned to be sent to everyone in Pyrford. Going forward this will be called The Pyrford Green Belt Action Group.

Media interest: Currently running a story in the local press about the rare Little Bunting which has been seen in the green belt area. The Surrey Advertiser are also interested in running the story.

The RA have agreed for a stall at the Drop In on 21 May. About 2400 will be printed and distributed at the Drop In. Initial costs will be printing costs Campaign fund bank account has already been set up by Joy.

GG was congratulated for kicking off the forming of the Action Group. It will run parallel to the Forum and be run to rally support of residents whereas the Forum will concentrate on the technical aspects of the plan process. Action Group will need to run raffles and events and ask for small donations in order to help raise funds. May need a public meeting to ensure support.

## **6.0 Site Allocations DPD**

6.1 Graham gave a brief update on discussions that were going on. The current WBC approval system was complex and several comments had been received that some parties obtained preference. Clearly developers have a big interest in green belt release and this had to be balanced against the views of the communities. The next round of WBC consultation was due to be announced this summer though some delay was possible. The schedule at present anticipated the binding new site allocations being in place by December 2017. Prior to a decision there would need to be a public examination by an Inspector



appointed by the Secretary of State (this was likely to occur in the spring of 2017).  
 A meeting on the 10 May is about reviewing a lot of DPD policies and the administration team from Bristol will be reviewing arrangements. GC will enquire about getting somebody from the PNForum as a stakeholder to attend the meeting, and if anybody else can attend as a 3<sup>rd</sup> party.

**7.0 Progress on Plan Consultation**

7.1 The Plan went in on 4 April and all documents are on our web site and WBC web site. All forms need to be completed and residents should be positive about the Plan. GG sent round an email and Ian (IM) will follow up over the next 4 weeks emphasising the importance of following up the very positive response to our earlier consultation with another positive response to the WBC consultation. IM was disappointed that some the policies had been removed from the original plan to confirm to requirements as advised by WBC and our specialist consultant.

Andy suggested the Action Group could do more and CG will add it to the Action Group web site. Lack of objections will not be counted. GC said that the objections and representations would be bundled together and sent to the Secretary of State therefore it was important to respond.

GG suggested wording: As Authors of the Plan please support us, choose a couple of policies that you are happy with and respond.

**8.0 Events and Publicity**

8.1 First event is 30 April – Gazebo on the Green. Help required from 8am, will be finished at 12 noon.

5 May – Pyrford Village Hall, local elections, required from 7am to 10pm. Gazebo on far side of car park.

23 June – Pyrford Village Hall, EU Vote, required from 7am to 10pm. MD to contact Ray Morgan for permission for Gazebo in car park.

CG The Action Group to be involved in event on 23 June.

Membership forms will be available to encourage new members to join the Forum.

All Volunteers from the committee will need to help out at these events, so please advise Cliff of availability.

Leaflet – circulated for approval/changes. No budget for leaflet. CB will obtain competitive quotes.

Gazebo required for Flower Show, and raffle to be organised.

MD/IM Crib Sheet – MD and IM agreed to provide crib sheets for these events, starting with 30 April.



## 9.0 RA/Forum Relationship

- 9.1 Newsletter – will feature what the Forum has done so far. There will be more detail about subscriptions going up. The record that was attached to the Minutes last month is a full record of discussions.

## 10.0 Any Other Business

- 10.1 GC brought the meeting up to date on Planning proposals:  
Traditions – has been turned down  
Broadoaks – major highways issues.  
Murry's Lane Byfleet – Four gypsy pitches has been turned down.  
Southern Hay – Serious complaint about the borough has been submitted concerning mal administration.

### Other Matters:

Pyrford Common Road – Still waiting for kerbs to be changed.

Pyrford Court – have purchased Stone Farm

Pyrford School – No new plans on parking, the Government is building and funding the new school and there is no provision for drop off area.

CG

Footpaths – CG reported from Marion Melcher of good progress, forms being completed and returned. It was agreed she should be invited to share our space at the coming events.

## 11.0 AOB & Date of Next Meeting

The next Committee Meeting will take place on Wednesday 18 May 2016. GG is on holiday therefore MD will chair the meeting and will also represent the Forum at the next RA meeting.

Meetings for the remainder of the year are as follows, including the AGM in October:

Wednesday 18 May

Wednesday 15 June

Wednesday 20 July

August – No meeting

Wednesday 21<sup>st</sup> September

Wednesday 12<sup>th</sup> October Committee Mtg

Friday 21<sup>st</sup> October – AGM – Main Hall

Wednesday 16<sup>th</sup> November

December – no meeting

*Meeting closed at 10.20pm*

