

Pyrford Neighbourhood Forum



MINUTES OF MEETING

REF: PNF18FEB2016

SUBJECT: Pyrford Neighbourhood Forum Committee Meeting

DATE: 8.00pm Wednesday 17 February 2016

VENUE: Committee Meeting Room, Pyrford Village Hall

PRESENT: Geoff Geaves, Chairman (GG), Ian Whittle (IW), Cllr Ashley Bowes (AB) Brian Wilson (BW), Cliff Bolton (CB), Pat Barnes (PB), Andy Grimshaw (AG), Joy Sachak (JS), Pauline DeMarco (PDM), Yvette Bolton (YB).

Visitor/Observer: Kieran Gregson (Burhill Estates),

APOLOGIES: Ian Makowski, Carole Gale, Graham Chrystie, Brian Dodd, Ian Mills, Martin Doyle.

ACTION BY MINUTE

1.0 Welcome

1.1 Geoff thanked AB for attending and welcomed him to future meetings.

GG also introduced Kieran Gregson as an observer from Burhill Estates. Kieron explained he was a member of BGL Planning, based in London, and the Committee introduced themselves by name.

2.0 Minutes of Last Meeting

2.1 The minutes of the last meeting were accepted subject to a correction requested by CG to adjust the report of her work, with BGL, on Sandy Lane and the removal of hedgerows. The following correction was read out to the meeting in Carole's absence:

"CG brought the meeting up to date with regard to the damage to footpath75. She explained that Paul Barnes of BGL is meeting the farmer in order to resolve the problem. CG was also asked if she could find out what plans BGL had for the hedgerow opposite Pyrford Court where the ground had recently been cleared."

CG also submitted a further update on the issue of Footpath 75:
"The problem with Footpath 75 has been resolved. Trees have been



GG planted on the ground opposite Pyrford Court and a mixed hedgerow has been planted between the trees so that the gap has now been filled.”
It was noted that some of the trees are not indigenous and should include elm trees. GG to check.

3.0 Matters Arising

Discussion took place on how to spend the remainder of the Groundwork money. AG suggested having printed copies of the plan available in local libraries.

4.0 Treasurers Report

4.1 JS reported that a meeting took place on 8 February (Joy/Ian and Geoff in Graham’s absence). Most of the invoices have been paid although there are a few that need to be clarified. Ian has spent time allocating our expenses into categories - Locality, Groundwork and Other (donations, Lloyds and RA). We are left with a balance of £5497.08. Awaiting income from the RA of £261.98.
After we pay for the printing anticipated and outstanding invoices we will be left with £4881.03 of which £4423.45 is Groundwork funding and has strict criteria governing what it can be spent on.

4.2 JS Still outstanding from previous Minutes: A list is still required on what Groundwork money can be spent on was requested by CB, including sundries. JS will e-mail a copy of the Groundwork budget to all committee members.

5.0 Progress on Neighbourhood Plan

5.1 WBC have completed the Screening Opinion required before the Plan be submitted. This determines that the plan is neutral in regard to it’s impact on the environment. This view is backed up by similar opinions received from:

- Natural England
- Historic England
- Environment Agency

GG GG is putting together the pack of information, including the plan, the consultation statement and screening opinion, required for submission to WBC. He will arrange for the Plan and all other documents to go on



GG the website. The plan has been updated with pictures, CB requested inclusion of aerial pictures. The submission pack will require 3 copies. WBC are expected to complete an initial review of the Plan within a month and any adjustments will need to be completed quickly if the full public consultation is to be arranged by WBC promptly. Hopefully a final plan will go for inspection by the Independent Examiner during late spring/early summer 2016. Better copies of the plan are required and it was suggested that Binfield Printers might be able to help. It may be possible to use the Groundwork monies for this.

6.0 DPD Organisation

6.1 With regard to the Site Allocation DPD Ashley Bowes outlined the upcoming program for revision, consultations and submission to the Secretary of State:

- Revised proposals – June/July 2016
- Public Consultation on revised Site Allocation DPD proposals – Sept/Oct 2016
- Submission to Govt Examiner – April 2017
- Examination in Public – Summer 2017
- Adoption of Plan by WBC – Dec 2017

GG met Ernest on Monday and he suggests we seek the views of the members and vote as to how we move forward as an Association. It was decided at the meeting that we should meet to determine how we are going to organise ourselves with a view to holding a public meeting. Possibly a working party from the committee. It was pointed that an alternative might be to consult residents by e-mail.

7.0 RA/Forum Relationship

7.1 GG and MD attended a pre-meeting with RA to determine the agenda for discussions on how we are going to work together. GG circulated his notes for this meeting. The RA and PNF need to work out some common ground to work together. The meeting on Friday will discuss these concerns.

8.0 Any Other Business

8.1 In Carole's absence Geoff advised the meeting that Carole had kindly accepted the role of Webmaster for the PNF. Well done Carole.

8.2 **Pyrford Flower Show** – It was agreed that the PNF will be represented at the Show. GG will ask groundwork if it would be appropriate to



order signage and literature for this event.

9.0 Next Meeting

The next Committee Meeting will take place on Wednesday 16 March 2016. After that they will be on the 3rd Wednesday of each month at 8pm in the meeting room of the Pyrford Village Hall, i.e.

Wednesday 16 March

Wednesday 20 April

Wednesday 18 May

Wednesday 15 June

Wednesday 20 July

Joy has a problem attending meetings on a Wednesday so this will be a consideration when arranging future meetings.

The Meeting closed at 9.40pm